

# MATTHEW D. HUNN

## OBJECTIVE

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Certified IT professional of 12 years seeking clientel who need computer support, consulting, and other technology realted services. As on oncall consultant my goal is use the skills, training, and education I have aquiroed over the years for the betterment of business operations. My experience, in combination with my education and self motivation to succeed uniquely qualifies me to work with a number or technologies and businesses. My experience as a consultant has allowed me to remain dynamic, and as a net result I am qualified to take on a number of IT related task. I enjoy my field of expertise, conduct myself in a highly professional mannon, and have the ability to thrive in / under especially stressful circumstances.

## EXPERIENCE

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December, 05      **MDH Technologies, Inc.**      Lakeland, FL / Dallas, TX  
Current      *Principal / Consultant*

In 2005 I started an Information Technology consultancy MDH Technologies. Many businesses don't need and can't afford a full time IT Administrator and with this knowledge, I have successfully implemented many solutions for a myriad of businesses including Real Estate, Insurance, Telecommunications and others. My goal as a consultant is to streamline operations, increase productivity, lower overhead, and otherwise improve the manner in which the organization operates through the use of technology.

- Install servers such as Windows 2003, (SBS), Linux (several distros), server migration
- Install Barracuda and Sonicwall devices / network appliances.
- Manage small IT projects for several companies concurrently.
- General consulting to lower overhead, streamline business operations, (IT audits)
- PC / Server Repair.
- Custom build servers, PC's and Linux machines.
- Integrate Linux in Windows network enviornment / SAMBA.

February, 02 –      **Gulf Coast Property Acquisition, Inc.**      Lakeland, FL  
December, 05      *Manager of Information Technology*

One of my primary achievements with this Eminent Domain Consultant was the development of a SharePoint portal that allowed the company to connect people, share resources and information over otherwise costly hurdles. Once this portal was in place the company saved an estimated one million dollars in overhead such as paid travel time, hotel rooms, airfare, shipping, long distance phone calls, software, payroll (overtime). This system also archived all project materials in a digital format, making the projects primarily paperless, reducing the need for off site storage of dormant project files. Additionally more projects were completed on time and within budget than ever before, and as a result the company was able to increase profitability.

- IT services negotiation including ISP's, wireless services, equipment vendors, maintenance contracts

etc . . . for offices across the United States.

- IT equipment purchases ranging from computer systems to color copiers and phone systems.
- Network topology design including subnets and DMZ.
- Web server configuration using IIS 5.0 and 6.0 and Microsoft Windows Server versions 2k & 2003.
- Website design and publication including administrative task such as changing DNS records etc . . .
- Portal (extranet) administration and customization based on Microsoft Sharepoint Team Services and Sharepoint Services 2.0.
- Web application administration of Deltek's "Advantage" product line (accounting software)
- Router configurations / installations to include packet forwarding and setup of network rules / firewall configuration
- Email administration using the POP3, SMTP, IMAP, and Microsoft Exchange protocols.
- Phone system programming (Siemens HiPath) hybrid phone system(s).
- Cost justifications and ROI schedules for large I. T. purchases
- Computer repair and upgrades of 125 machines with varying brands and technologies.
- Design of an industry newsletter "The Coastal Tide" (distributed nation wide to over 8000 engineers, planners, real estate professionals and government agencies.)
- Terminal Services / Remote Desktop - RDP

July, 01 –  
November, 01

**Century 21**

Lakeland, FL

*Transaction Coordinator / Assistant I. T. Administrator.*

- Consulted Realtors / Brokers with technology related requirements.
- Troubleshoot / Monitor network issues.
- Consulted on the purchase of a new hybrid PBX type phone system.
- Negotiated services contracts and terms saving over \$3000.00 a month in recurring overhead expenses.

1997 – 2000

**United States Marine Corps**

Quantico, VA / Okinawa, JP

*Communications Investigator / Trouble Tech. / Marksmanship Instructor*

- Surveyed and investigated requests for additions to or replacements to the telecommunication and data communication network.
- Established and maintained communications in an expedient "field environment".
- Maintained, troubleshoot and investigated the telecommunication and data communication network at Quantico, VA.
- Updated publication manuals and SOP for operations of voice and data network.
- Administer help desk calls from MCB Quantico, VA to troubleshoot voice/data network.
- Instructor Officer Candidate School Quantico, VA: Instruct Officer Candidates on the use of the M16-A2 and M9mm small arms.
- Instructor 3<sup>rd</sup> Marine Division: Instruct Marines and Sailors to effectively engage the enemy using both the M16-A2 and the M9mm in a variety of stressful environments.

## EDUCATION

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- Newman Smith High School
- Communications / Electronics / Networking
- BiCSi I 2000
- Brookhaven College 2000
- C-Tech 2001
- Network + Travis Tech 2001
- FMU 2003

Carrollton, TX  
29 Palms, CA  
Virginia Beach, VA  
Dallas, TX  
Dallas, TX  
Lakeland, FL  
Lakeland, FL